



**Gandhi Institute of Advanced Computer & Research**  
(Formerly: Institute of Advanced Computer & Research)  
(Approved by AICTE, New Delhi and Affiliated to Biju Patnaik University of Technology, Rourkela)  
Managed by Rabindranath Education Trust, Rayagada



Date: 22/Apr/2024

**CIRCULAR**

All the members of the Grievance Redressal Committee are informed to attend a meeting in the chamber of undersigned at 3.00 pm on 23/Apr/2024.

Copy to:

- Secretary for information
- Grievance Redressal Committee Members.

  
**PRINCIPAL**  
**Principal**  
**Gandhi Institute of Advanced**  
**Computer & Research, Rayagada**



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Managed by Rabindranath Education Trust, Rayagada

ISO 9001:2008  
Certified Institute



REGISTRATION NO. RA/REG/2014/001  
U-152839

Date: 18/AUG/2024

## CIRCULAR

All the members of the Grievance Redressal Committee are informed to attend a meeting in the chamber of undersigned at 3.00 pm on 19/AUG/2024.

Copy to:

- Secretary for information
- Grievance Redressal Committee Members.

  
PRINCIPAL

Principal

Gandhi Institute of Advanced  
Computer & Research, Rayagada



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## MINUTES OF THE GRIEVANCE REDRESSAL COMMITTEE 2023-24

**Date:** 23/ Apr/ 2024, and 19/Aug/2024

**Venue:** Office of the Principal, GIACR

**Convener of the meeting:** Dr. Pratap Chandra Mishra, Principal

**Following members present in the meeting:**

Dr. Pratap Chandra Mishra  
Mr. Milan Kumar Saha  
Ms. Malini Jyoti Negi  
Mr. Manas Kumar Rout  
Mr. Manoranjan Behera  
Mr. Anand Gouda

### Agenda 1

To take cognizance of the grievances received from students. The minutes of meeting held on 23-04-2024 and 19-08-2024 were read and confirmed with unanimity.

### Agenda 2

To discuss and evaluate the nature of grievances. The members showed full of their enthusiasm to deliver promptly the very purpose of constituting this committee because any delay in redressal will create many confusions any further increase in grievances.

### Agenda 3

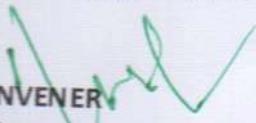
Awareness on Gender Equality: For strengthening GRC regarding Women grievances, it is decided that awareness programme on gender sensitization and gender equality should be organised by involving students under supervision of Ms. Malini Jyoti Negi.

### Agenda 4

Any other item with permission of Chair

The members are happy to learn that the issue of minor complains are dealt by concerned departments effectively.

The meeting ended with vote of thanks to the Chair.

  
CONVENER  
(Grievance Redressal Committee)

Principal  
Gandhi Institute of Advanced  
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## ACTION TAKEN REPORT ON THE MINUTES OF GRIEVANCE REDRESSAL CELL 2023-24

Item No	AGENDA	ACTION TAKEN
1	To take cognizance of the grievances received from students	No instances of complaints or grievances registered by the learners in the time period. Consequently discussion of item no.2 is moot.
2	To discuss and evaluate the nature of grievances.	Minor grievances are solved at department level.
3	Awareness on Gender Equality.	Awareness programme on Gender sensitization and Gender equality is organised by involving students during 2 <sup>ND</sup> week of Jul 2024
4	Mosquitoes as an issue in hostels	It was decided that hostels should have required pest control.
5	Bus route extension to Seriguda junction area	It was decided that Convener of the committee to suggest the Transport I/c to extend the bus route upto Seriguda junction.
6	Any other item with permission of Chair	It was decided to communicate the mechanism of grievance redressal by College Grievance Redressal Cell to all the learners through: <ul style="list-style-type: none"><li>• Issuance of Notice to learners.</li><li>• Comprehensive information link made on the College website.</li></ul>

Principal  
Gandhi Institute of Advanced  
Computer & Research, Rayagada



# Gandhi Institute of Advanced Computer & Research

RAYAGADA, Odisha

(Approved by AICTE-New Delhi, Affiliated to BPUT-Rourkela and SCTE&VT-Odisha)  
(Managed by Rabindranath Educational Trust)

Date: 24/Oct/2024

## CIRCULAR

As per the AICTE Notification No:37-3/Legal/2012, Dated: 25/05/2012, Grievance Redressal Committee is reconstituted in the college for the purpose of Redressal of grievances of the students, Parents and others, with following members.

Students having any complaint/ grievance shall contact any of the following members of the Grievance Cell.

Sl. No.	Designation in the committee	Name	Contact No
1.	Convener	Dr. Pratap Chandra Mishra, Principal	9437207093
2.	Coordinator	Mr. Milan Kumar Saha, Asst. Prof	9437859717
3.	Member	Ms. Malini Jyoti Negi, Asst. Prof	7008299168
4.	Member	Mr. Manas Kumar Rout, Asst. Prof	7008365644
5.	Member	Mr. Manoranjan Behera, Asst. Prof	9040517928
6.	Member	Mr. Nrusinghananda Panda, Asst. Prof	9937629223
7.	Member	Mr. Anand Gouda, Admin Officer	9437234715

PRINCIPAL

Principal

Gandhi Institute of Advanced  
Computer & Research, Rayagada



# **Gandhi Institute of Advanced Computer & Research**

**Prajukti Vihar, Arabindo Marg, RAYAGADA (Odisha), PIN-765002**

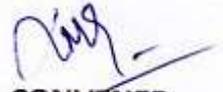
(Approved by AICTE–New Delhi, Affiliated to BPUT-Rourkela and SCTE&VT-Odisha)

(Managed by Rabindranath Educational Trust), [www.giacr.ac.in](http://www.giacr.ac.in)

Date: 14/Apr/2025

## **CIRCULAR**

All the members of the Grievance Redressal Committee are informed to attend a meeting in the chamber of Principal at 3.00 pm on 16/Apr/2025.

  
**CONVENER**

Copy to:

- Principal, Secretary for information
- Grievance Redressal Committee Members.





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Date: 16/AUG/2025

## CIRCULAR

All the members of the Grievance Redressal Committee are informed to attend a meeting in the chamber of Principal at 10.30 am on 18/AUG/2025.

  
CONVENER

Copy to:

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## MINUTES OF THE GRIEVANCE REDRESSAL COMMITTEE 2024-25

**Date:** 14/Apr/ 2025, and 18/Aug/2025

**Venue:** Office of the Principal, GIACR

Following members present in the meeting:

Dr. Pratap Chandra Mishra

Mr. Milan Kumar Saha

Ms. D. Jyoti Reddy

Mr. Manas Kumar Rout

Mr. Manoranjan Behera

Mr. Anand Gouda

**Agenda 1:** To take cognizance of the grievances received from students. The minutes of meeting held on 14-04-2025 and 18-08-2025 were read and confirmed with unanimity.

**Agenda 2:** To discuss and evaluate the nature of grievances. The members showed full of their enthusiasm to deliver promptly the very purpose of constituting this committee because any delay in redressal will create many confusions any further increase in grievances.

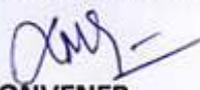
**Agenda 3:** Awareness on Gender Equality: For strengthening GRC regarding Women grievances, it is decided that awareness programme on gender sensitization and gender equality should be organised by involving students under supervision of Ms. D. Jyoti Reddy.

**Agenda 4:** Conduct training sessions for faculty and administrative staff on handling grievances sensitively and effectively.

**Agenda 5:** Any other item with permission of Chair

The members are happy to learn that the issue of minor complains are dealt by concerned departments effectively.

The meeting ended with vote of thanks to the Chair.

  
CONVENER

(Grievance Redressal Committee)





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## ACTION TAKEN REPORT ON THE MINUTES OF GRIEVANCE REDRESSAL CELL 2024-25

Item No	AGENDA	ACTION TAKEN
1	To take cognizance of the grievances received from students	No instances of complaints or grievances registered by the learners in the time period. Consequently discussion of item no.2 is moot.
2	To discuss and evaluate the nature of grievances.	Minor grievances are solved at department level.
3	Awareness on Gender Equality.	Awareness programme on Gender sensitization and Gender equality is organised by involving students during 1st week of Aug 2025
4	Mosquitoes as an issue in hostels	It was decided that hostels should have required pest control.
5	Canteen timing extension	The contractor of the canteen is instructed to extend the timing of service for extra 1 hour in evening with maintaining the quality of the food.
6	Any other item with permission of Chair	It was decided to communicate the mechanism of grievance redressal by College Grievance Redressal Cell to all the learners through: <ul style="list-style-type: none"><li>• Issuance of Notice to learners.</li><li>• Comprehensive information link made on the College website.</li></ul>

  
CONVENER  
(Grievance Redressal Committee)





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Date: 18/Oct/2025

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1.	Chairman	Dr. Pratap Chandra Mishra, Principal	9437207093
2.	Convener	Mr. Milan Kumar Saha, Asst. Prof	9437859717
3.	Member	Ms. D. Jyoti Reddy, Asst. Prof	7396649952
4.	Member	Mr. Manas Kumar Rout, Asst. Prof	7008365644
5.	Member	Mr. Manoranjan Behera, Asst. Prof	9040517928
6.	Member	Mr. Nrusinghananda Panda, Asst. Prof	9937629223
7.	Member	Mr. Anand Gouda, Admin Officer	9437234715

  
PRINCIPAL  
Principal  
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